



Maryland Department of Human Resources  
Office of Licensing and Monitoring  
311 W. Saratoga Street  
Baltimore, Maryland 21201  
Office: 410.767.7871 Fax: 410.333.8408

## CHILD PLACEMENT AGENCY REPORT

**Provider Organization:** San Mar Children's Home, Inc.

**Licensing Agency:** DHR

**Contracting Agency(s):** DHR

**Name of Chief Administrator:** Ellen Savoy

**Email:** [ESavoy@sanmarhome.org](mailto:ESavoy@sanmarhome.org)

**License Type:** Treatment Foster Care

**Type of Inspection:** Quarterly

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
8504 Mapleville Road Boonsboro, Maryland 21713	unlimited	50	30	#00198 2/1/2017	11/14/2016 11/15/2016

### Inspection Summary

**Number of Records Reviewed:** Youth 5 Staff 0 Foster Parent 7 Adoptive Parent NA

**Number of Interviews:** Youth 0 Staff 0 Foster Parent 0

**CPA Office Inspection:** Approved

**Number of ILP Apartments Inspected:** NA **Number of Foster Homes Inspected:** 0

**COMAR Violation:** Yes X No     

**If Yes, list Cited Violation(s) below:**

Violation(s)	Findings
07.02.21.08 A(2)	One out of five youth records did not have documentation of a continuing treatment plan.
07.05.02.18 D(9)	Two out of five youth records did not have adequate documentation of progress notes.
07.05.02.10 D(3)	Two out of five youth records did not have documentation of foster parent progress notes.
07.02.21.08 A(3)	One out of five youth records did not have documentation of monitoring visit 2 times a month.
07.05.02.18 D(2)	One out of five youth records did not have documentation of a birth certificate
07.05.02.17A(3)	Two out of five youth records did not have documentation of an immunization record.
07.05.02.17A(7)	One out of five youth records did not have documentation of a physical examination.
07.05.02.17A(2)	One out of five youth records did not have documentation of a dental examination.
07.05.02.07 A(2)(d)	One out of five youth records did not have documentation of a psychiatric/psychological evaluation.
07.05.01.14 (C)	Margaret P. does not meet the qualifications to hold a supervisory position.

**Corrective Action Plan:** Yes      No X

**If yes, date of CAP:** 11/15/2016

**Complaint Outcome:** NA

**Current Status of License:** Continued

### Licensing

**Coordinator:** Roxanne M. Epps **Date:** 11/21/2016 **Email:** [roxanne.epps@maryland.gov](mailto:roxanne.epps@maryland.gov)

**Program Manager:** Richard Berger **Date:** 11/21/2016 **Email:** [richard.berger@maryland.gov](mailto:richard.berger@maryland.gov)